ACTIVITY SHEET

Logging In

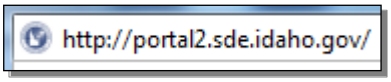
You must log in in order to use Schoolnet.

To access the site:

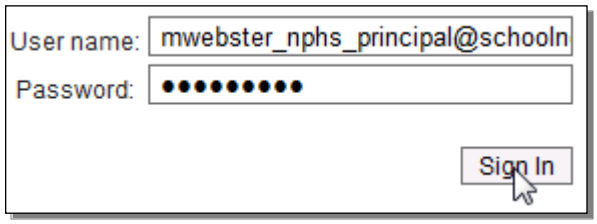
1. Open a browser by double-clicking the icon. In general, use the latest version of Internet Explorer for the PC. For the Macintosh, use Firefox or Safari.

or

2. Go to http://portal2.sde.idaho.gov.

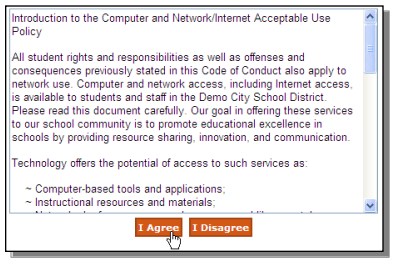


3. Enter the username and password that you created. Click **Log In**.



4. Click the **Go to KPI Dashboard** link.

5. Read and accept the acceptable use policy.



6. When finished with Schoolnet tasks, you should log out to prevent unauthorized access to data. Either close your browser or click the **Log Out** link in the upper right portion of the screen.

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